



TAX + ACCOUNTING

BUSINESS + INDIVIDUAL TAX PREPARATION

2018 Self Employed Organizer

INCOME	
Form 1099(s) including "K"	Grand Total Equals \$
Gross Receipts/Total Deposits	Grand Total Equals \$

BUSINESS EXPENSES			
Advertising	\$	Business meals and Entertainment	\$
Commissions and Fees	\$	Overnight Travel	\$
Health Care Plans	\$	Utilities (other than household)	\$
Business Liability Insurance	\$	Telephone & Long Distance Calls	\$
Interest on Business Loans or Business Credit Cards	\$	Other Expenses	\$
Legal and Professional Fees	\$	Bank Charges	\$
Office Supplies	\$	Uniforms	\$
Rent or Lease of Equipment & Property	\$	Freight and Postage	\$
Repairs and Maintenance of Equipment	\$	Dues and Publications	\$
Other Supplies	\$	Professional Education	\$
Sales Tax Paid to State	\$	Quarterly Tax Payments to IRS	\$
Business Licenses	\$	Quarterly Tax Payments to State	\$
Cell Phone	\$	Continuing Education (CE)	\$

VEHICLE INFORMATION

****PLEASE SUBMIT SIGNED MILEAGE LOG****

Date vehicle was placed in service: ____/____/____

Total Business Miles: _____

Jan 1 Thru December 31 Miles: _____

Total Commuting Miles: _____

Total Personal Miles: _____

Parking and Tolls: \$_____

Was your vehicle available for personal use during off-duty hours? ___Yes ___No

Miscellaneous:

List	Amount	List	Amount

Questions/Comments